

Everything your company needs in one place

A clear overview of Cortex modules and screens for your business.

Explore accounting, sales, inventory, cash, POS, ecommerce, HR, restaurants, construction, facilities, and documents - and see what each area does for your team.

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About Cortex

Cortex is an integrated ERP platform for companies, built for the real need for digital solutions that speak directly to the Kuwaiti and Arab work environment - without relying on imported packages that demand heavy, costly customization. Designed from the ground up with the Arab enterprise in mind, it also adopts international best practices. Its philosophy is clear: scattered data across separate systems costs the organization more than it saves, and sound decisions require information that is accurate, timely, and connected. That is why Cortex unifies operational, financial, and administrative units under one roof, so data flows smoothly between departments without gaps or duplication.

System advantages

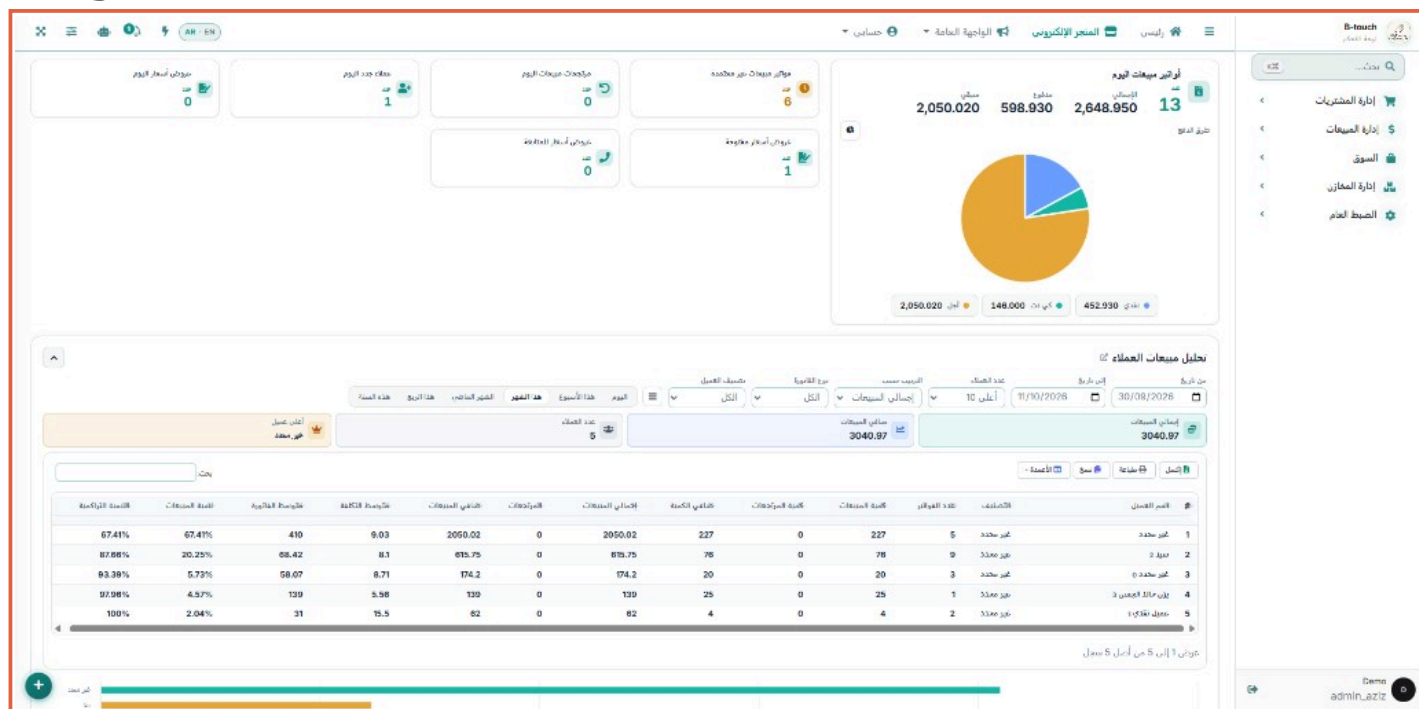
- Cost centers to allocate revenue, expenses, and purchases across profit centers and branches.
- Retain multi-year financial data with period-to-period comparison.
- Enter the next fiscal year's vouchers before closing the current year.
- Issue reports right after save-without waiting to post-to reduce corrective entries.
- Print templates designed to match customer requirements.
- Recurring journals (monthly, quarterly, semi-annual, or annual) for fixed or open-ended periods.

Cortex

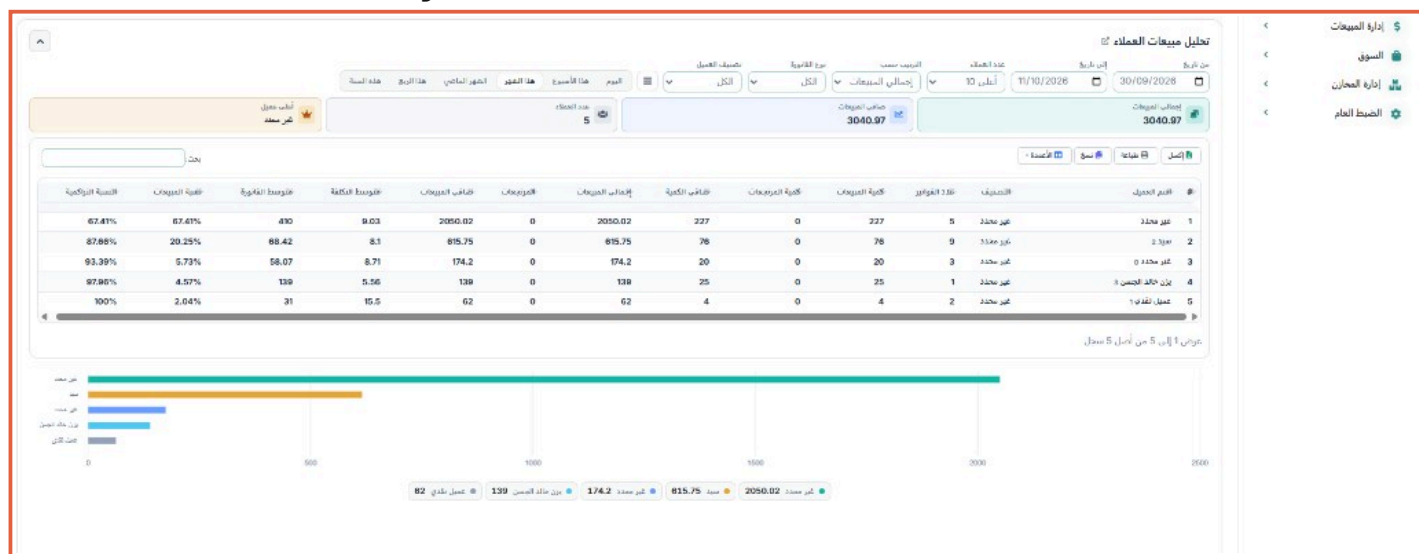
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The program dashboard, customer sales analysis, item profit analysis, and purchases.

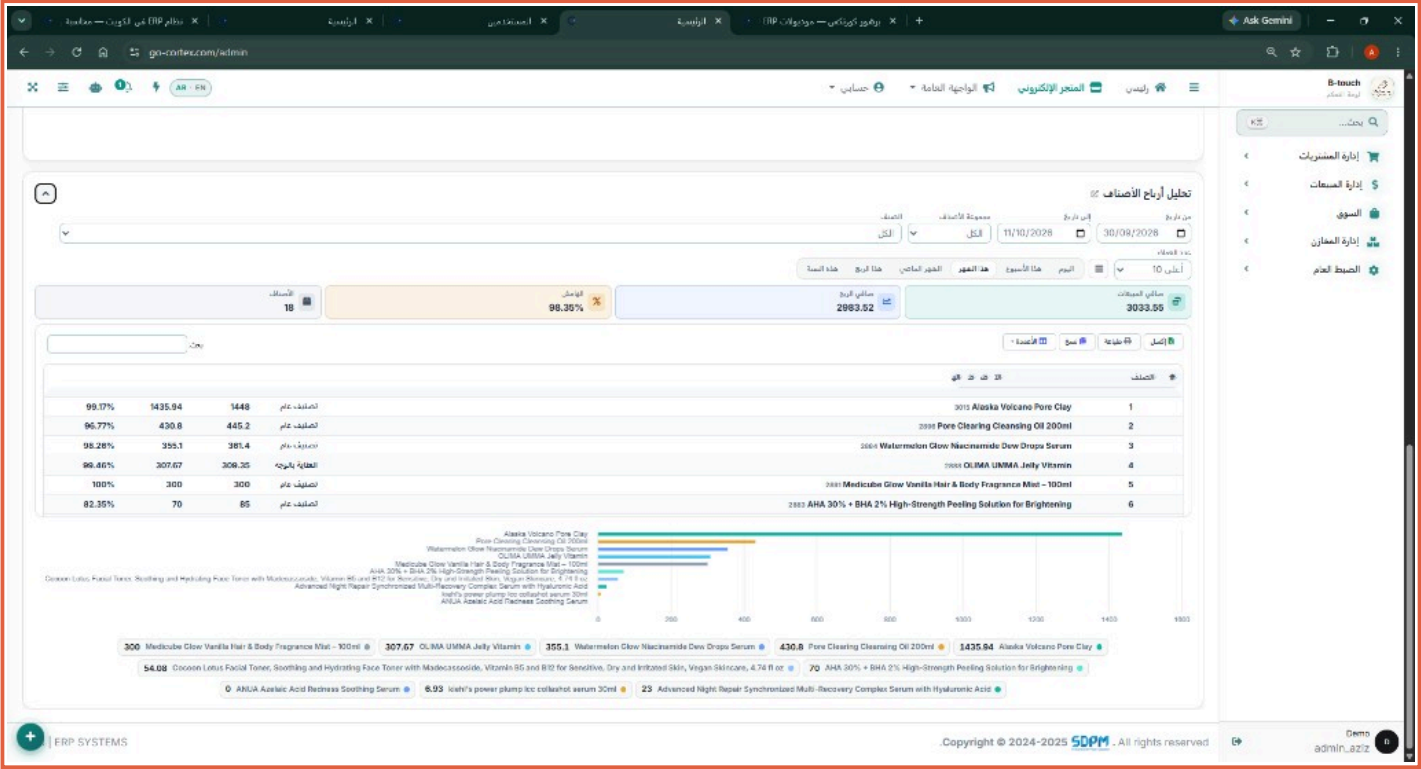
Program dashboard



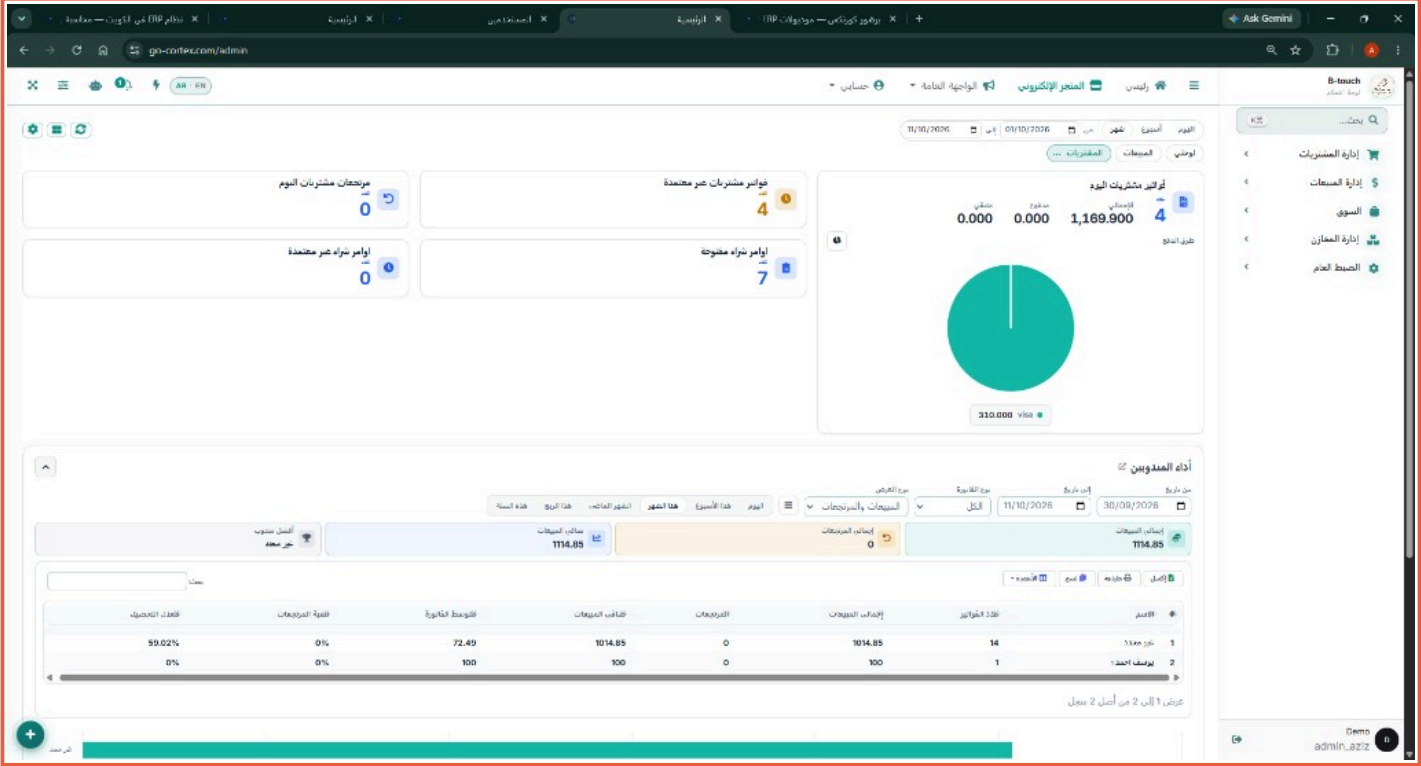
Customer sales analysis



Item profit analysis



Purchases



Account Management

Journals, chart of accounts, banks, assets, cost centers, and financial reports on one ledger.

Journal Vouchers

Records manual journal entries so the ledger stays complete when documents alone are not enough.

Chart of Accounts

Defines the chart of accounts - the structure every posting and report depends on.

Accounts

Bank Management

Groups banking screens that keep cash in banks reconciled with the books.

Banks

Registers company bank accounts used for receipts, payments, and reconciliation.

bank statement

Shows bank movements so finance can match bank activity to Cortex postings.

Bank Reconciliations

Confirms that bank balances and ledger balances agree before closing a period.

Checkbooks

Tracks cheque books so issued and received cheques stay controlled.

Outgoing / Incoming Cheques

Monitors outgoing and incoming cheques until they clear or are returned.

posting management

Controls posting and unposting so documents reach the ledger only when approved.

GL posting movements

Posts confirmed documents to accounting so reports reflect live operations.

Assets Management

Groups fixed-asset screens for acquisition, depreciation, and asset value.

Assets

Maintains the asset and equipment register used by finance and facility operations.

Asset Depreciation

Runs and reviews depreciation so asset cost is recognized over time.

Cost Centers

Groups cost-center setup and reports for departmental profitability.

Cost Center

Defines cost centers so expenses and revenues can be analyzed by department.

Cost Center Reports

Reports cost-center performance for management review.

Account Files

Holds accounting master files that support journals and closings.

Yearly Closing

Closes the fiscal year so opening balances for the next year are ready.

Yearly Closing Settings

Configures yearly closing rules before finance runs the close.

Finance Years

Defines fiscal years and periods used by posting and reports.

Financial Account Categories

Classifies accounts so the chart of accounts stays consistent.

Accounting Types

Defines journal transaction types used when entering vouchers.

JV Types

Defines voucher types so each journal follows the correct document class.

Account Reports

Groups core financial statements and account reports.

Account Statement

Shows an account statement for follow-up with customers, suppliers, or GL accounts.

Trial Balance

Proves debits and credits balance before you trust period reports.

Profit Loss

Shows profit and loss for the selected period from posted activity.

Period comparison

Compares periods so management can spot trends quickly.

Ministry of Commerce XBRL reports

Ministry of Commerce XBRL

Groups

Lines

Account mapping

Purchases Management

Purchase orders, supplier invoices, returns, supplier files, and purchase reports in one flow.

Purchase Invoices

Records supplier invoices and receipts that update stock cost and payables.

Suppliers Purchase Order

Creates purchase orders so buying is planned before goods arrive.

Purchases

Purchase Returns

Returns purchased goods and adjusts supplier balances and stock.

Suppliers

Groups supplier cards and categories used across purchasing.

Suppliers

Maintains supplier profiles needed for orders, invoices, and payments.

Suppliers Categories

Classifies suppliers for filtering, rights, and reporting.

Purchase Files

Holds purchase setup files such as expense types.

Suppliers Expenses Types

Defines purchase expense types allocated on buying documents.

Purchase Reports

Groups purchase analytics for buyers and finance.

Main Purchase Report

Summarizes purchase activity for operational and financial review.

Items Profit Report

Shows item profitability so purchasing and pricing decisions are evidence-based.

Purchase Profitability Report

Evaluates purchase order profitability before or after buying.

Sales Management

Quotes, deliveries, invoices, returns, customers, and sales reports on shared item and customer records.

Sales Invoices

Issues customer invoices that drive receivables and sales postings.

Sales Return

Handles sales returns and credit notes against customer accounts.

Sales

Quotations & Sales Orders

Manages quotations and sales orders before delivery and invoicing.

Delivery Note

Confirms delivery so stock and sales documents stay aligned.

Customers

Groups customer master data and commercial classifications.

Customers

Maintains customer cards used by sales, POS, and collections.

Customers Categories 1

Classifies customers for pricing, reporting, and workflow rules.

Customer leads

Tracks potential customers before they become active accounts.

Customers Categories 2

Provides a second customer classification for finer segmentation.

Customer profitability

Shows customer profitability so sales focus on valuable accounts.

Delegates

Groups sales-delegate setup and commission follow-up.

Sales Men

Maintains sales delegates linked to customers and commissions.

Delegate Commission Settings

Defines commission plans that calculate delegate incentives.

Delegates

Delegates Commission Report

Reports earned commissions for payroll or settlement.

Sales Files

Holds sales setup files used by invoices and loyalty.

Sales Matrial Types

Defines sales material/invoice categories for document typing.

Loyalty Points

Runs loyalty programs that reward repeat customers.

Drivers

Groups delivery-driver screens for dispatch operations.

Drivers list

Maintains drivers assigned to deliveries.

Drivers map

Shows drivers on a map for live dispatch visibility.

Dispatch settings

Configures dispatch rules for delivery operations.

Sales Reports

Groups sales performance and payment-commission reports.

Main Sales Report

Summarizes sales for a period by customer account.

Sales summary for period

Summarizes sales for a period by customer account.

Payment commission report

Reports payment-method commissions for settlement review.

Stores Management

Item cards, multi-store stock, transfers, counts, and inventory reports tied to sales and purchases.

Items

Defines items sold and stocked - the shared catalog for sales, POS, and stores.

Stores

Defines store locations that hold quantities and receive transfers.

Stores

Inventory Transaction

Groups stock issue and receipt vouchers.

Issue voucher

Issues stock out of stores with a controlled voucher.

Receipt voucher

Receives stock into stores with a controlled voucher.

Gift and sample issue

Gift and sample receipt

Inventory Transfar

Groups store-to-store transfer documents.

Outgoing Stores Transfer

Creates outgoing transfer orders between stores.

Inv Stores Transfer Incoming Index

Receives incoming transfer orders into the destination store.

Inventory Files

Holds inventory master files and cost tools.

Item Groups

Organizes items into groups for browsing and reporting.

Opening Balance

Sets opening stock balances when starting a store or period.

Average Maintenance Cost

Maintains average cost so inventory valuation stays accurate.

Units of measure

Defines units of measure used on item cards and documents.

Item brands

Maintains brands linked to items for catalog and filters.

Item agents

Maintains item agents/suppliers linked to the catalog.

Inv Distribution Damaged Value

Distributes damaged-item value for inventory adjustments.

Item attributes

Defines item attributes used for variants and specs.

Store locations

Defines store locations that hold quantities and receive transfers.

Inventory Management

Groups physical inventory counting screens.

Stores inventory

Runs store counts to correct quantities after physical inventory.

Store Reports

Groups inventory monitoring and warehouse reports.

Main Warehouse Report

Main warehouse report for stock movement overview.

Item card Balance

Shows item balances by store for availability checks.

Item Monitoring

Tracks movement of a single item across documents.

Document Timeline

Shows a document timeline for audit and follow-up.

Items Balances

Shows item balances by store for availability checks.

Serials & batches

Reports serials and batches for traceability.

Items at Reorder Level

Lists items at reorder level so purchasing can replenish on time.

Gift and samples report

Cash Transaction

Cash, bank accounts, cheques, and bank reconciliation on the same ledger as accounting.

Cash In
Records cash receipts into treasuries from operations and collections.
Cash Out
Records cash payments from treasuries with controlled vouchers.
Custody Movement
Tracks custody movements for shifts and assigned cash responsibility.
Custody
Defines treasuries/cash boxes used for receipts and payments.

Point of sale

Counter checkout that posts to the same stock and books as the rest of Cortex.

Sales POS

Fast counter sales POS that posts to the same stock and ledger as back-office sales.

E-commerce store

Public storefront, store settings, online payments, and offers on the same catalog as POS and inventory.

Online store
Opens the company online storefront for customers.
Store settings
Configures storefront branding, catalog, and checkout behavior.
Online payment providers
Connects payment providers so online checkout can collect money.
Online payment transactions
Reviews online payment transactions for reconciliation.
Promotional offers
Creates promotions that drive storefront and retail demand.

HR Management

Employees, contracts, payroll structures, leave, attendance, and end-of-service in one people module.

Employees

Groups employee records and day-to-day people operations.

Employees

Maintains employee files used by payroll, leave, and attendance.

Employees Attendance

Records employee attendance for payroll and compliance.

Employee Leave Balances

Shows leave balances so requests stay within policy.

Employee Self Service

Lets employees view and request HR services without HR mediation for every task.

HR Settings

Central HR settings that govern contracts, leave, and payroll behavior.

Salary structures

Defines salary structures so payslips follow consistent rules.

Employment contracts

Stores employment contracts and wage schedules.

Payroll

Groups payroll processing, absences, loans, and related entries.

Salary Months

Opens payroll months that organize each salary cycle.

Payroll

Builds and reviews payslips for the active payroll month.

Violations

Records employee violations linked to sanctions policy.

Leave Taken

Processes leave requests against balances and approvals.

Absence

Records absences that affect payroll and attendance.

Loan

Manages short-term employee loans and recoveries.

Short-term Loan

Manages short-term employee loans and recoveries.

Salaries Files

Holds HR supporting files such as sponsors and violation types.

Owners

Maintains sponsors/owners required for workforce compliance files.

Violation Types

Defines violation types used when issuing sanctions.

End of service

Groups end-of-service setup and calculation.

EOS gratuity tiers

Defines service-year bands and gratuity days per year, by country and employee category.

EOS basis

Sets the month-day basis, rounding, and maximum service cap per country.

End of service calculation

Calculates end-of-service amounts for leaving employees.

Resignations

Records resignations that start exit and settlement workflows.

Leaves

Groups leave setup screens.

Leave Requests

Processes leave requests against balances and approvals.

Leaves opening balance

Sets opening leave balances when starting leave tracking.

Leave Types

Defines leave types and rules employees can request.

Public Holidays

Maintains public holidays that affect attendance and leave.

Files

Holds HR lookup files such as departments and jobs.

Shifts Types

Defines shift types used in attendance scheduling.

Departements

Maintains departments for organization structure.

Jobs

Defines job categories assigned on employee files.

Educational Qualifications

Maintains education qualifications for employee profiles.

Owners Types

Defines sponsor types used on sponsor records.

Employment types

Defines employment types (full-time, contract, and similar).

Custody types

Employee custody

Reports

Affairs forms

Human resources reports

Today's attendance

Tracks attendance and departure punches for the workforce.

Recalculate attendance

Restaurant

Restaurant POS, choice groups, and kitchen-oriented reports alongside inventory and accounting.

Restaurant reports
Reports restaurant performance from till and kitchen activity.
Choice groups
Defines choice groups and modifiers sold with menu items.
Restaurant POS
Restaurant floor POS for tables, kitchen tickets, and payments.

Construction

From tender and bill of quantities through the schedule, site reports, progress payments, and subcontracts, with every project cost in the company books.

Tender and bill of quantities

- Track a tender from invitation to submission, and price the bill of quantities from the rate library.
- Compare supplier quotes line by line before award.
- The awarded bill becomes work packages, activities, and a budget without re-entry.

Planning and site

- A schedule with progress weighted by each work package.
- Daily reports of labour and progress, and a log of resources used on site.
- Requests for information become variations.
- A register of drawings and submittals.

Progress bills and contracts

- Interim bills from approved work and variations, before posting.
- Signed by the contractor, consultant, and owner.
- Subcontracts tied to scope, with stage payments.
- Bank guarantees and letters of guarantee through to expiry.
- Retentions tracked until release.
- Cost in KWD with three decimals, and Arabic and English documents.

Quality and safety

- Non-conformance reports block closing an activity until they are cleared.
- Material tests and method statements.
- Incidents and toolbox talks on site.

Materials and project cost

- Material categories and cards for cost and purchasing.
- Project cost sheets for the site and finance.
- Cost entries posted to the project.
- Live cost and revenue for every project in the company books.

Reports: project cost against budget, weighted and reported progress, progress bills and collection, and guarantees nearing expiry.

Works with purchasing and inventory, and posts into the company ledger and payroll.

Projects

A construction project from contract to handover: customer, currency, contract value, budget, work packages, and the schedule. Each level of the work breakdown links to a cost center in the ledger, so purchasing and accounting posting inherit the nearest one, and project cost and revenue show in the company books.

Project Categories

Classifies projects by name and notes so portfolio reports can be grouped. The cost of each class is read from the books through the cost centers of its projects.

Cm Materials Categories

A tree of material classes with levels and a parent account number. Used on the material card and in purchasing, so cost lands on the right account in the company ledger.

Material cards

The material card holds its class, unit of measure, batches, and movements. It is used on the cost entry and in inventory, so consumption shows on the project and in the books.

Project cost

Project cost against budget for the site and for finance. It collects on the project cost center in the ledger and shows in the company books with revenue.

Cost entry

An entry that ties a material or resource to the project. The amount joins project cost and posts through the cost center into the books.

Resource Logs

Logs site resources, labour and equipment, against the project and contract, with submit and approval. Their cost is counted in the project cost tied to the cost center in the books.

facility management

Work orders, preventive maintenance, assets, and sites, with technician follow-up and the cost of every building and asset.

Work orders

- Open, assign, and track a work order through closure. Technicians see the last visit on the asset.
- Every job keeps its status until it is closed.
- Standard job plans reused on work orders and preventive maintenance.
- Technician skills required on those job plans.

Preventive maintenance

- Scheduled by date or meter reading, before the asset fails.
- Routes across sites and equipment.
- Inspections and job plans ready to assign.
- Scheduled air-conditioning service before summer.

Assets and sites

- Sites, buildings, and spaces where the work is done.
- A card for every asset with its full history, type, and group.
- Classifications and a maintenance catalog for facility items.
- Tools and tool categories held by the crews.
- Spare parts issued from inventory onto the work order that used them.

Contractors and commitments

- Send work to a contractor while the history stays on the asset, covering in-house and contractor jobs.
- Service levels for response and completion.
- Open and overdue jobs stay visible.
- Suited to residential and commercial complexes.
- Arabic and English documents, and cost in KWD with three decimals.

Reports: open and overdue jobs, maintenance cost per building, response-time compliance, and fault history per asset.

Works with inventory and purchasing, and the cost of every site and asset shows on the company ledger.

Work orders

Open a work order, assign the technician, and follow it through closure. On the order: tasks, child orders, labour hours and their cost, planned materials and parts issued from inventory, tools, and the service level. Parts are deducted from stock on the order that used them, and labour and material cost is charged to the asset and the site and shows in the books.

Preventive maintenance

Preventive maintenance scheduled by date or meter reading, with a route, a job plan, and an inspection, before the asset fails. When it falls due, a work order opens and its cost is charged to the asset and to the books.

Service level agreement

Response and completion times for each kind of work. The work order is tracked against that level: on time, at risk, overdue, or breached, until it is closed.

Locations

Sites, buildings, and spaces where the work is done, and where the asset and the work order are linked. Maintenance cost is collected per location and shows in the books.

Classifications

Specifications and classes for facility items and equipment, used when setting up the asset card and maintenance plans.

Items groups

Groups for the maintenance catalog so materials and spare parts can be picked on the work order and the job plan.

Assets groups

Groups of equipment so maintenance and reports can be planned by equipment family, and their cost collected in the books.

Groups

Operating groups used across facility screens to gather work, technicians, and reports.

Assets

The equipment card: its type, group, location, and the history of work orders and maintenance on it. Labour and parts cost is charged to this card and shows in the company books.

Assets types

Equipment types in the register, so the card, maintenance plans, and reports stay consistent for each type.

Skills

Technician skills required on a job plan, so the work order is assigned to someone who has the right skill.

Job Plans

A standard job plan with steps, skills, materials, and tools. It is reused on the work order and on preventive maintenance instead of being rewritten each time.

Tools

Tools held by maintenance crews, linked to the job plan and to the work order that used them.

Tool categories

Categories for maintenance tools so they are easy to pick on the job plan and the work order.

Routes

A maintenance route across set locations and equipment, used by preventive maintenance to raise the work along that route.

Document management

Folders, tags, and attachments linked to invoices, employees, and work orders.

Attachments
Stores attachments on business documents across Cortex.
Tag settings
Configures tags used to classify attached documents.

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